

Tenant Landlord Connection Inc.

Move in Checklist.

Welcome Home!

This has been prepared to help make your move-in simplified. Some items may not be relevant to your residence.

Propane Fuel Service: (IF IT APPLIES) You will be required to set up a new account with the company the tank is leased to. This information will be provided to you when closer to your move-in date.

Contact: National Grid (two weeks from your move-in date) Contact Number 1-800-642-4272. You will be required to give me your new account number which will be kept on file.

Water/Sewer Invoice will be mailed to the Property Manager, in which you will be notified and sent the invoice to pay the village water/sewer department directly. Water/Sewer is quarterly (every 3 months). Some villages may mail the invoice directly to the property receiving the services.

Contact the town in which you live to set up trash service.

City of Watertown (315) 785-7759

Village of Brownville: 315-782-7650 (water/sewer trash service)

Village of Black River: 315-773-5721 (water/sewer trash service)

Village of Carthage: 315-493-1060 (water/sewer trash service)

Village of Sackets Harbor: 315-646-3548 (water/sewer/trash services)

If it does not have town trash services, please refer to the following private distributors.

Private Trash Haulers:

Waste Management LLC 1-315-773-5696

Williamson Services LLC 1-315-644-4000

PRIOR TO MOVING IN, (cannot move in without it) Contact your Insurance Company for Renters Insurance Required is a copy of the policy binder (front page) indicating coverage of \$300,000. general liability. Please have Owner(s) name added as Additional Interest.

Pets, Pet records indicating shots and Vet address are required. A refundable Pet Fee is required and due at move-in.